



NAPEO's Governance Initiative

In 2011 NAPEO is implementing a new governance structure to more clearly separate the roles of governance and volunteerism. The vision of this new structure is to not only allow NAPEO to be more purposeful and accountable in our oversight, but also one which would allow NAPEO to become more focused on long-term strategic planning and development. The association is acting decisively and aggressively to implement the new governance structure while remaining focused on critical initiatives that will define the PEO industry for years to come. The charts on the following pages are a framework for the new governance initiative and structure.

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National Association of Professional Employer Organizations

Governance Structure



GOVERNANCE VOLUNTEERING

Technical Committees

- Accounting Practices Committee
- Associate Member Committee
- Conference/Education Committee
- Federal Government Affairs Committee
- Grassroots Leadership Network
- Leadership Council Chairs
- Legal Advisory Council
- Nominating Committee
- State Government Affairs Committee

Task Forces

- Governance Implementation Task Force
- Health Care Task Force
- Membership Dues Task Force
- Patient Protection and Affordable Care Act (PPACA) Task Force
- UI Task Force

Political Action Committee

- The NAPEO Political Action Committee (PAC)

National Association of Professional Employer Organizations

Governance Functions and Responsibilities

Board Operations Committee

- Develop Board's governing capacity.
- Develop Board's human resources.
- Coordinate Board and governing committee operations.
- Maintain Board/CEO relationship.
- Act on behalf of the Board in emergency situations.

Planning & Development Committee

- Work with CEO in developing, implementing, and monitoring strategic planning.
- Coordinate the Board's participation in NAPEO's operational planning and budget preparation process.
- Recommend adoption of the annual budget to the Board.

Performance Oversight & Monitoring Committee

- Work with CEO in designing programmatic and financial performance reports for Board review and monitor the performance of all NAPEO programs and administrative units.
- Review and recommend revised or new operational policies meriting the Board's attention, e.g., contracting and procurement policies.

External Stakeholder Relations Committee

- Maintain public image.
- Oversee government relations.
- Maintain effective communication and working relationships with important stakeholders.
- Recommend important policy positions in government relations and legislative initiatives.
- Formulate strategies to promote/recruit active volunteers and their involvement in NAPEO.

Audit Committee

- Select NAPEO's external audit firm.
- Oversee the external audit process (meeting at least annually without CEO or staff).
- Review annual audit report.
- Recommend Board actions in response to the audit report.
- Monitor implementation of recommended actions.