



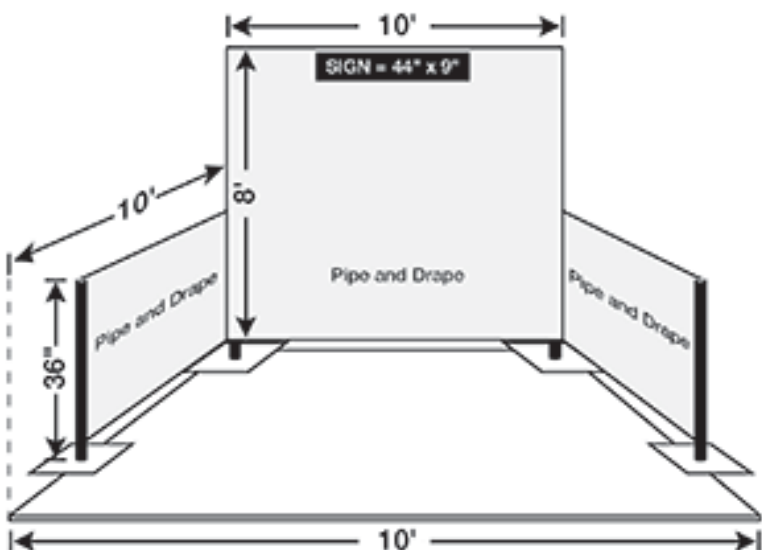
# NAPEO's Marketplace 2019

## Exhibit Space Rental Agreement Addendum

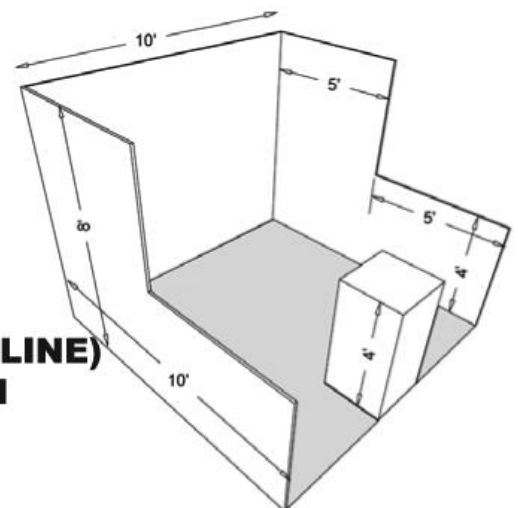
September 16-18, 2019, – JW Marriott Austin, Austin, Texas

Exhibitors must comply with all rules in the NAPEO Exhibitor Service Kit, (and should review that Kit), as the same may be amended by NAPEO in reasonable fashion on reasonable notice to Exhibitor, including without limitation of the following rules:

1. Exhibitors may not occupy their exhibit space outside of scheduled exhibit or set-up hours. Exhibitor personnel must exit the exhibit areas within 15 minutes of the stated close of the show on each day.
2. Exhibitors display materials are not allowed to obstruct the sight lines of neighboring exhibitors or to adversely affect the displays of other exhibitors as determined by NAPEO.
3. No part of any display in a standard in-line linear booth or middle of the row booth may be higher than 10 feet at the back wall and 4 feet on the side dividers along the aisles.
4. **Display fixtures over 4 feet in height must be confined to 4 feet of the backline of the booth.** All fixtures taller than 4' must be confined to the back 4' of your exhibit space – this is to ensure you do not block the line of sight into your neighbors' booths. This includes signs or banner stands, monitors, speakers, etc. (Please read sections 13 for more detail about booth layout and exhibitor conduct.)
5. The actual usable exhibit area for use by exhibitor is reduced by 6 inches for each linear 10' of exhibit space (i.e., a 10' length x 10' width space has 9'6" x 9'6" of usable area). (i.e., a 6' length x 10' width space has 5'6" x 9'6" of useable area).
6. Displays and exhibits in public view are required to be appropriately finished on all sides and surfaces. If such surfaces remain unfinished at the start of the Marketplace, NAPEO may authorize the official decorator to effect the necessary finishing and the exhibitor will be required to pay all costs involved.
7. **Exhibitors may NOT begin tear-down prior to the close of Marketplace earlier than 7:30 pm on Tuesday, September 17, 2019.** Exhibitors may not tear down or dismantle any part of its display while the exhibit hall is open.
8. If you require early departure please arrange to discuss alternative arrangement options in advance, which may be coordinated with the Show Decorator. Contact Nancy Benoudiz with more options prior to dismantling your exhibit.
9. The function space is fully carpeted. Wi-Fi will be provided.
10. As a reminder, please view the NAPEO's 2019 [Exhibit Space Rental Agreement](#) for additional exhibitor terms and view NAPEO's [Official Floor plan](#) to view your location.



**LINEAR (IN-LINE)  
BOOTH**



Any questions during the 2019 Marketplace, please contact Nancy Benoudiz. Onsite find Nancy in the Marketplace or in NAPEO's booth.